



Curriculum vitae

Personal information

Name: Félix Erdélyi
Place and date of birth: January 3, 2000, Uzhgorod, Ukraine
Home address: 1087 Budapest, Orczy tér 4C
Phone number: +36702853044
E-mail: felixerdelyi37@gmail.com
Citizenship: Ukrainian, Hungarian
Nationality: Hungarian

Professional experience

- September 2020 - Woco Kft. (Budapest)
HR Generalist
Responsibilities: arranging entry and exit of the employees, concluding contracts, doing administration related to termination of employment, translating advertisements, arranging accommodation for employees
- December 2019 social organization volunteer, leader of the Vehicles subproject (Budapest)
Responsibilities: keeping in touch with companies, civil organizations, writing invitations, organizing meetings
- November 2019 – February 2020 ABC Lifelong Learning For Success LTD.
Hungarian teacher (Debrecen)
Responsibilities: preparing Hungarian video lessons for Ukrainians (in Ukrainian); translating the website
- February-August 2019 FESCO GRH International (Budapest)
HR administrative assistant
Responsibilities: Finding partners and companies, keeping in touch with them; collecting CV-s, posting job opportunities, creating business events on Facebook
- June-August 2018 Summer job in American camp (Cold Spring, USA)

Félix Erdélyi, +36702853044, email: felixerdelyi37@gmail.com

Education

- 2012-2016 Highschool №5 with foreign language specialization (Uzhgorod)
- 2016-2017 Nagyberég Reformatív Lyceum
- 2017- 2020 Corvinus University of Budapest
Faculty of Social Studies Faculty
and International Relations
sociology (BA)
- September 2020 - OKJ 2-year guide course

Language

- Hungarian, Ukrainian, Russian – native
- English – B2 level
- Spanish – elementary

Other skills, occupations

- Microsoft Office (Word, Excel, Outlook), Citrix – daily use
- Internet (e-mail, www)
- Participating in TDK competition (2020)